

**This document is a draft of a future solicitation and is subject to change without notice. This is not an advertisement.**

**MIAMI-DADE COUNTY, FLORIDA  
NOTICE TO PROFESSIONAL CONSULTANTS (NTPC)  
PUBLIC WORKS AND WASTE MANAGEMENT DEPARTMENT  
FLORIDA DEPARTMENT OF TRANSPORTATION  
LOCAL AGENCY PROGRAM COMPLIANCE SERVICES  
FOR PWWM PROJECTS 20120004 AND 20130202 ALONG NW 74 STREET  
ISD PROJECT NO. E15-PWWM-03**

The County Mayor, Miami-Dade County (County), pursuant to Section 287.055, Florida Statutes, Sections 2-8.1 and 2-10.4 of the County Code, Implementing Order 3-34, and Administrative Order (A.O.) 3-39 announces that professional engineering services for Florida Department of Transportation Local Agency Program (FDOT LAP) Compliance Services, for Public Works and Waste Management (PWWM) Project Numbers 20120004 and 20130202 along NW 74 Street will be required.

Prime and sub-consultants selected for the design and the Contractor selected to perform any of the construction scope of PWWM Project Numbers 20120004 and 20130202 are precluded from being considered for award of this PSA under ISD Project No. E15-PWWM-03.

PWWM has the need to establish one (1) non-exclusive Professional Services Agreement (PSA) to provide FDOT LAP Compliance Services (Consultant) required during the construction of two (2) PWWM Projects (PROJECTS):

- 1) Project No. 20120004: People's Transportation Plan (PTP) Roadway Improvements along NW 74 Street from NW 114 Avenue to NW 107 Avenue, FM 414731-3
- 2) Project No. 20130202: PTP Roadway Improvements for NW 74 Street from NW 87 Avenue to SR-826, FM 414731-5

The selected consultant will be required to provide services in accordance with FDOT Section 4.1.4 of the Construction Project Administration Manual (CPAM), Miami-Dade County Public Works Manual, services defined under this scope, and the requirements of the PROJECTS' construction documents. FDOT information can be found at:

<http://www.dot.state.fl.us/construction/DesignBuild/ConsultantCEI/ConsultantMain.shtm>  
and  
<http://www.dot.state.fl.us/construction/manuals/cpam/CPAMManual.shtm>

The selected Consultant will report directly to the PWWM's Engineer.

Consultant Services include, but are not limited to:

- Assisting the PWWM's Engineer at the Pre-construction conference;
- Ensuring that the Contractor for each PROJECT meets all Contractor Quality Assurance and Control requirements of the Contract Documents including the Contractor's Quality Control Plan (CQCP) and personnel qualification

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requirements of Article 105 of the FDOT Standard Specifications for Road and Bridge Construction;

- Participating in weekly progress meetings with County and FDOT representatives and the Contractors;
- Providing services that comply with FDOT manuals, procedures, and memoranda in effect as of the date of execution of the Agreement unless otherwise directed in writing. Such FDOT manuals, procedures, and memorandums are found at the FDOT State Construction Office's website;
- Verifying that the contractor is in compliance with the requirements of the FDOT Laboratory Information Management System (LIMS), confirming that the materials, samples and records are accurate;
- Monitoring the Contractor's and Subcontractor's performance for compliance with all requirements of the Equal Employment Opportunity (EEO), Affirmative Action (AA), Disadvantage Business Enterprise (DBE), On-the-Job Training (OJT) and federal Wage Rate Provisions required by the FHWA 1273 Required Contract Provisions Federal-Aid Construction Contracts and applicable Florida Statutes; and
- Meeting with FDOT designee in order to respond to construction and post construction audits.

**Experience and Qualifications:**

A. Prime Consultant, through full time personnel, must demonstrate a minimum of five (5) years experience as the prime consultant on similar projects with project scopes that are comparable to or exceed the Project Scope of Services for this project. These projects must have been completed within the last ten (10) years. Prime consultant must include a detailed description of the projects that meet the above requirements.

- 1) List and describe those projects performed for government clients and/or similar size private entities.
- 2) Identify for each project:
  - a) Name of the client/owner,
  - b) Client/Owner contact person and phone number for reference,
  - c) Description of work,
  - d) Total dollar value and duration of the contract,
  - e) Statement or notation of whether respondent is/was the prime contractor or subcontractor, and
  - f) Results of the project.

B. Minimum five (5) years of experience with compliance of federally funded projects including knowledge of FDOT State Materials Office, Laboratory Information Management System (LIMS).

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C. Completion of LAP Training provided by FDOT prior to submitting for this project.

The expertise must be met by a qualified individual(s) of the prime firm. The experience must be demonstrated by direct or substantial involvement of the individual(s) in a supervisory capacity at the Project Manager level or above. The determination of the individual's qualifications and compliance with the experience and qualifications shall be at the sole discretion of the County. The Competitive Selection Committee may negatively evaluate proposals from firms they determine have failed to meet the above experience and qualification(s). Information regarding the experience and qualification(s), for the prime and A&E sub-consultants, must be included in ISD's Form No. 11.

## **A/E TECHNICAL CERTIFICATION REQUIREMENTS**

### **Prime**

#### **17.00 ENGINEERING CONSTRUCTION MANAGEMENT**

One (1) consultant/team of firm(s) will be retained under a non-exclusive Professional Services Agreement for an effective term of 570-Days, for an estimated cost estimate of \$1,650,000.00 inclusive of contingency.

A 9.91% Disadvantaged Business Enterprise (DBE) goal has been established for this solicitation.